

imaginarium

2024-2025



# Synergy Cohort Grant<sup>☆</sup>

Guidelines for grant proposal

Ronnie Farmer Jr.  
Director of Imaginarium Parents  
[ronnie.farmerjr@indwes.edu](mailto:ronnie.farmerjr@indwes.edu)

*An invitational initiative  
Proposals due March 15, 2024*

## **SYNERGY COHORT GRANT: PARENTING TOGETHER**

Synergy Cohort Grants are designed to harness the power of collaboration by bringing Grant County congregations together to address a shared challenge related to discipleship. This particular synergy grant opportunity will support the implementation of programming and/or resources that provide support for parenting needs among BIPOC children and/or youth in Grant County. More specifically, this grant asks churches to establish or enhance existing programs that address one or both of the following objectives:

1. Supporting congregations (especially pastors, children, youth ministry staff, and congregational volunteer leaders) and other Christian organizations by developing and providing resources, programs, and educational opportunities that will create and/or strengthen ministries to help interested parents and caregivers share their Christian faith and values with their children.
2. Supporting Christian parents and caregivers by developing and providing resources and/or programs to help them learn, adapt, and embrace time-honored practices to share their Christian faith and values with their children.

### **GRANT AMOUNT:**

Up to \$30,000

### **GRANT LENGTH:**

Up to 2 Years

### **DUE DATE:**

Grant proposals and supporting documents must be submitted by email to [imaginarium@indwes.edu](mailto:imaginarium@indwes.edu) no later than March 15, 2024. We anticipate that funds will be awarded by April 27, 2024.

### **WHO CAN APPLY:**

Churches in Grant County, Indiana (must possess 501(c)3 status)

### **APPLICATION PROCESS:**

Representatives from each participating church must meet with Imaginarium program staff and propose a program idea prior to submitting a completed grant proposal. Churches may send an email to [ronnie.farmerjr@indwes.edu](mailto:ronnie.farmerjr@indwes.edu) to schedule a meeting. Once the idea has been approved, the proposal may be submitted.

### **GRANT REQUIREMENTS:**

- Project idea must include the participation of at least 3-4 churches.
- While this project is collaborative, church leaders must identify the church among them that will serve as the principal grantee that will administer the funds and take responsibility for completing progress reports.
- The project idea must include parents and/or caregivers and provide a clear method of evaluation to assess program impact.

### **REPORTING GUIDELINES:**

Grantees must complete an online progress report at 6-month intervals throughout the project period. A link to an report form/evaluation will be provided by Imaginarium staff.



## **PARTICIPATING CONGREGATIONS:**

Please list the names and addresses of all participating churches.

Please provide the following information for the church that will serve as the principal grantee:

**Organization Name:**

**Project Director Name:**

**Organization Mailing Address:**

**Organization Website:**

**Project Director Phone #:**

**Project Director Email Address:**

**Finance Contact Name:**

**Finance Contact Phone #:**

**Finance Contact Email Address:**



## GRANT PROPOSAL GUIDELINES:

Feel free to use bullet points when it seems appropriate. Proposals should be between 10-12 pages long.

1. **Project summary** — In just a few sentences, give us the big picture of what you hope to accomplish.
2. **Who are you?** — Tell us about the participating churches and the surrounding community.
3. **Purpose** — What challenge are you trying to solve and why does it matter?
4. **Project statement** — How will you spend the \$30,000 and how will it further your mission?
5. **Obstacles** — What obstacles do you expect to experience? How will you overcome these obstacles?
6. **Timeline** — Provide a month-by-month timeline of what you hope to accomplish.
7. **Evaluation** — What does success look like? What sorts of things will happen if you pull this off?
8. **Communication** — How will you share what you've learned with your church/community/the Imaginarium staff?
9. **Team expectations** — Who is on the team and what will they do?
10. **Budget** — See budget guidelines below.

## BUDGET GUIDELINES:

1. Please don't use grant funding to replace anyone's current salary (new stipends/lines are fine).
2. Grant funds should be used to experiment with fresh forms of ministry.
3. Please follow your church's policies for spending and financial reporting. You do not need to submit receipts to the Imaginarium, but we will require a financial report as well as a program report at the end of the grant period to show how the funds were spent. We will share more about these reports at a later date.
4. See the sample budget (Excel document) as an example for what to include with your proposal.



## SIGNATURES OF PARTICIPATING CHURCHES:

_____ Church #1 (principal grantee)	_____ Church #2	_____ Church #3	_____ Church #4
_____ Representative Name (printed)	_____ Representative Name (printed)	_____ Representative Name (printed)	_____ Representative Name (printed)
_____ Title/Position	_____ Title/Position	_____ Title/Position	_____ Title/Position
_____ Signature	_____ Signature	_____ Signature	_____ Signature
_____ Date	_____ Date	_____ Date	_____ Date

## REQUIRED DOCUMENTATION:

With your proposal, please include copies of the following documents:

- 501(c)3 documentation for church serving as the principal grantee.
- Signed W-9 for church serving as the principal grantee.
- Letters of support from boards of directors of all participating churches.

## SIGNATURE OF PRINCIPAL GRANTEE:

My signature below confirms that my proposal is truthful and authentic. My signature also confirms that any potential funds awarded by the Imaginarium will be used solely for the purposes stated in this proposal that are in fact charitable and religious in nature.

\_\_\_\_\_  
Representative signature

\_\_\_\_\_  
Date

